

How to Get the Edge on your Competitors at the Interview

TURN off your MOBILE...do NOT put it on SILENT...TURN IT OFF

Research the company on the internet.

Ask people who work there.

Read pamphlets advertising the company's products and/or services.

Prepare answers to the following common interview questions.

Practise your answers with family and friends. Write notes if you are not sure.

- What is it about this job/ traineeship/ apprenticeship that interest you?
- What special skills and abilities can you offer this company?
- Can you give me/us an example of your experience in this type of work?
- What can you tell us about this company?
- What are your strengths or weaknesses?
- What do you know about an apprenticeship/ traineeship in this area?

- What do you know about training contracts?
- What do you know about your obligations as an apprentice/trainee?
- How do you cope with new situations /procedures?
- Give me/us an example of when you worked as part of a team and what your role was?
- Give me/us an example of a time when you used your initiative to solve a problem.
- What are your hobbies/ sporting/or community interests?
- How do you feel about overtime and/or weekend work?
- Where do you see yourself 5 years from now?
- Are there any questions that you would like to ask me/us?